

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF REGULAR MEETING**  
**MARCH 7, 2016**

**I. CALL TO ORDER**

The meeting was called to order at 7:04 p.m.

Members Present: Terry Pihlainen, Supervisor  
Brian Bresette, Trustee  
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer  
Charlene McDonnell, Trustee

Members Absent: None

**II. AGENDA**

A motion was made to accept the agenda as presented.

Motion: Charlene McDonnell  
Support: Brian Bresette  
Motion carried.

**III. HEARING ON PROPOSED BUDGET**

Supervisor Pihlainen opened the public hearing for the proposed 2016-2017 budget at 7:05 p.m.

Public Comment was opened at 7:05 p.m.

Public Comment from: None

Public Comment was closed at 7:05 p.m.

Supervisor Pihlainen closed the public hearing at 7:06 p.m.

A motion was made by Susan Kerst to adopt the General Appropriation Act along with the 2016-2017 budget as presented. (Clerk Blackstock noted her married name needed to be updated on the Resolution).

Motion: Susan Kerst  
Support: Brian Bresette  
Motion carried.

Roll Call Vote:  
Ayes: Terry Pihlainen  
Charlene McDonnell  
Brian Bresette  
Susan Kerst  
Kirsten Blackstock

**IV. MINUTES**

A motion was made to accept the minutes as presented.

Motion: Charlene McDonnell  
Support: Brian Bresette  
Motion carried.

## V. REPORTS

### A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$8,622.19 for the general fund checks #3267 to 3297; \$1,014.61 for the fire fund, checks #1582 to 1587; and \$5,118.74 for the solid waste fund check #1117.

Motion: Kirsten Blackstock

Support: Brian Bresette

Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for MARCH 2016.

Motion: Brian Bresette

Support: Susan Kerst

Motion carried.

Roll Call Vote:

Ayes: Terry Pihlainen

Charlene McDonnell

Brian Bresette

Susan Kerst

Kirsten Blackstock

### B. Assessor Report

Clerk Blackstock read Assessor Schmidt's report dated 3/02/16. A copy is on file.

### C. Zoning Administrator Report

Newly appointed ZA Mark Woolard introduced himself and stated already had a couple calls he would be working on.

### D. Fire Department Report

Assistant Chief James Short was in attendance, no report was presented.

### E. Planning Commission Report

Trustee Bresette reported that the Commission appointed Wil Christensen as Chairperson for the Planning Commission at their last meeting.

Upcoming meetings for 2016-17 will be held every other month in Even Months beginning in April.

### F. Supervisor Report

Supervisor Pihlainen has met with Bob Lindbeck and updated him on proposed budget for Co. matching funds for the year (\$10,000.00), and discussed road improvements planned for this year (Karvonen Road).

He was involved with other Townships in assisting to draft a new ORV Ordinance.

Key box- hasn't arrived yet, board will visit the Key Policy in April.

**VI. CORRESPONDENCE**

Clerk Blackstock noted there were the usual monthly newsletters available at the board table.

**VII. PUBLIC COMMENT**

Public comment was opened at 7:18 p.m.  
Comment was received from Wil Christensen.  
Public Comment was closed at 7:20 p.m.

**VIII. UNFINISHED BUSINESS**

A. IT Person applicants

Applications/Resumes were reviewed for (3) applicants:

- Thomas Curry (Trenary, \$70/hour)
- Robert Sand (Munising, \$20/hour)
- Toivo Mattila (Skandia, \$20/hour)

A motion was made by Susan Kerst to hire Robert Sand as an IT Person for the township.

Motion: Susan Kerst  
Support: Brian Bresette  
Motion carried.

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Terry Pihlainen  
Charlene McDonnell  
Kirsten Blackstock

**IX. NEW BUSINESS**

A. Poverty Exemption Guidelines/ Resolution

A motion was made by Kirsten Blackstock to adopt by resolution the Poverty Exemption Guidelines for 2016.

Motion: Kirsten Blackstock  
Support: Brian Bresette  
Motion carried.

Roll Call Vote:  
Ayes: Kirsten Blackstock  
Charlene McDonnell  
Terry Pihlainen  
Brian Bresette  
Susan Kerst

B. Resolution to adopt millage ballot language for General Fund

A motion was made by Terry Pihlainen to adopt by resolution the millage ballot language for the General Fund to be sent to the August 2, 2016 ballot.

Motion: Terry Pihlainen  
Support: Brian Bresette  
Motion carried.

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Terry Pihlainen  
Charlene McDonnell  
Kirsten Blackstock

C. Resolution to adopt millage ballot language for Fire Fund

A motion was made by Charlene McDonnell to adopt by resolution the millage ballot language for the Fire Fund to be sent to the August 2, 2016 ballot.

Motion: Charlene McDonnell  
Support: Susan Kerst  
Motion carried.

Roll Call Vote:  
Ayes: Kirsten Blackstock  
Charlene McDonnell  
Terry Pihlainen  
Brian Bresette  
Susan Kerst

D. Resolution to adopt millage ballot language for Solid Waste Fund

A motion was made by Brian Bresette to adopt by resolution the millage ballot language for the Solid Waste Fund to be sent to the August 2, 2016 ballot.

Motion: Brian Bresette  
Support: Kirsten Blackstock  
Motion carried.

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Terry Pihlainen  
Charlene McDonnell  
Kirsten Blackstock

**X. PUBLIC COMMENT**

Public comment was opened at 7:34 p.m.  
Public comment was received from None.  
Public comment was closed at 7:34 p.m.

**XI. BOARD CONCERNS**

Susan Kerst: None

Brian Bresette: None

Kirsten Blackstock: Reminded partisan & non-partisan candidates need to file Nominating Petitions/Affidavit of Identity/Statement of Organization forms by 4/19/16.

Charlene McDonnell: None

Terry Pihlainen: Need to look at dates for spring dumpster roll-off: Set for Sat. & Sun., May 21-22, 10 a.m. – 5 p.m. daily. Clerk Blackstock will get a post card ready for the April meeting for approval before sending out.

## **XII. ADJOURNMENT**

A motion was made to adjourn the meeting at 7:41 p.m.

Motion: Susan Kerst

Support: Charlene McDonnell

Motion carried.

Respectfully Submitted,

Kirsten Blackstock  
Onota Township Clerk  
Proposed: 03-07-16  
Approved: 04-04-16