

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
APRIL 3, 2017

I. CALL TO ORDER

The meeting was called to order at 7:00 pm.

Members Present: Terry Pihlainen, Supervisor
Brian Bresette, Trustee
Catherine Kimar, Clerk

Susan Kerst, Treasurer
Connie Lacko, Trustee

Members Absent: *none*

II. AGENDA

A motion was made to accept the agenda as presented.

Motion: Connie Lacko
Support: Catherine Kimar
Motion carried.

III. MINUTES

A motion was made to accept the minutes as presented.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

IV. REPORTS

A. Financial Report

Treasurer Kerst presented the bills for payment.

March 31 FY-end:

A motion was made to pay the March 31 fiscal year-end bills as presented:

- » \$3,603.19 for the general fund, checks #3650 to #3689;
- » \$701.64 for the fire fund, checks #1696 to #1701; and
- » \$5,580.20 for the solid waste fund, checks #1138 to #1139.

Motion: Catherine Kimar
Support: Terry Pihlainen
Motion carried.

April:

A motion was made to pay the monthly bills as presented:

- » \$5,442.87 for the general fund, checks #3666 to #3688; and
- » \$5,195.00 for the fire fund, check #1702.

Motion: Brian Bresette
Support: Catherine Kimar
Motion carried.

March 31 FY-end:

A motion was made to approve the March 31 FY-end balance sheet and profit & loss statements for the general, fire, solid waste, and tax funds as presented by the clerk.

Motion: Connie Lacko
Support: Terry Pihlainen
Motion carried.

Roll Call Vote:
Ayes: Connie Lacko
Catherine Kimar

Brian Bresette
Susan Kerst
Terry Pihlainen

April:

A motion was made to approve the monthly balance sheet and profit & loss statements for the general, fire, solid waste, and tax funds as presented by the clerk.

Motion: Susan Kerst
Support: Catherine Kimar
Motion carried.

Roll Call Vote:
Ayes: Brian Bresette
Susan Kerst
Terry Pihlainen
Connie Lacko
Catherine Kimar

B. Assessor Report

The clerk read the report from the assessor. A copy is on file.

C. Zoning Administrator Report

ZA Mark Woolard was present (a copy of his report is also on file) and reported that he had a few inquiries on non-conforming parcels and was still working on the vacation rental enforcement situation.

A motion was made to approve up to \$500 for the Zoning Administrator to meet with the township attorney for the purposes of drafting a letter and formulating the citation process / booklet.

Motion: Terry Pihlainen
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Catherine Kimar
Connie Lacko
Brian Bresette
Terry Pihlainen

The clerk read the letter that was received from Clare Mendelsohn.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

A motion was made to approve up to \$300 for butterfly valve repair parts.

Motion: Terry Pihlainen
Support: Brian Bresette
Motion carried.

A motion was made to approve up to \$2,740 for the purchase of radio equipment for the tanker. (*DNR grant – reimbursement will be 50% of cost*).

Motion: Terry Pihlainen
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Catherine Kimar
Connie Lacko
Brian Bresette
Terry Pihlainen

E. Supervisor Report

The supervisor reported:

- New flooring will be installed in the township hall on May 25-26.
- The township received a complaint of vehicles in the right of way on the corner of Sand River Road. The supervisor contacted the Alger County Road Commission (ACRC); they said their plow drivers had not had trouble clearing the vehicle in this location. Two attempts were made to contact the person who made the complaint via the number left in the message, but there was no response.
- The hazardous materials barrel was picked up; Safety-Kleen will stop by again in several weeks.
- The supervisor & a trustee will meet with Bob Lindbeck (ACRC) to assess potential roadwork in the township during the next month.
- He declined to serve as a liaison for CUPPAD due to expectations of the township paying mileage.

V. CORRESPONDENCE

The Zoning Administrator received a letter from Clare Mendelsohn that was cc'ed to the Board and Planning Commission in regards to her zoning violations via vacation rentals. For reasons of relevancy, this was read during the Zoning Administrator report.

VI. PUBLIC COMMENT

Public comment was opened at 7:25 pm.

Comment was received from Linda Mathieu on a positive, professional experience with the assessor, and the zoning violation; Dave Kimar on the need for a cell tower in Deerton; Terry Lane on setting a date for spring roll-off dumpsters.

A motion was made to approve up to \$500 for printing and postage to send post card notices.

Motion: Brian Bresette

Support: Susan Kerst

Motion carried.

Public comment was closed at 7:37 pm.

VII. UNFINISHED BUSINESS

A. Tyoga Trail

The discussion from last month's meeting regarding the potential of the township leasing the Tyoga Trail site from the Department of Natural Resources (DNR) was continued.

John Parlin, who has many years of extensive work regarding the trail, was also present, and stated that volunteers would need to be willing to maintain the trail, which includes three bridges and a large number of boardwalks. He suggested that the next logical step for the township would be to work with him and the DNR to make an potential budget of annual maintenance as well as capital costs.

The township board agreed to continue pursuing this matter.

VIII. NEW BUSINESS

NONE

IX. PUBLIC COMMENT

Public comment was opened at 7:53 pm.

Public comment was received from Dave Kimar in support of maintaining Tyoga Trail; Linda Mathieu on DNR recreation grants & Tyoga Trail.

Public comment was closed at 7:55 pm.

X. BOARD CONCERNS

Brian – Asked Terry to contact Bob Lindbeck soon to schedule the roadwork assessment.

Catherine – Suggested that Brian set up the coffee machine and microwave.

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 7:57 pm.

Motion: Brian Bresette

Support: Susan Kerst

Motion carried.

Respectfully Submitted,



Catherine Kimar
Onota Township Clerk
Proposed: 4/3/17
Approved: 5/1/17