

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
MAY 4, 2015

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

Members Present: Terry Pihlainen, Supervisor
Brian Bresette, Trustee
Kirsten Englund, Clerk

Susan Kerst, Treasurer
Sarah Redmond, Trustee

Members Absent: None

II. AGENDA

A motion was made to accept the agenda as amended.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

III. MINUTES

A motion was made to accept the minutes as amended.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

IV. REPORTS

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$7,304.83 for the general fund checks #2963 to #2964, #2968, & #2983 to #3004; \$531.38 for the fire fund, checks #1516 to #1521; and \$4927.25 for the solid waste fund check #1103.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Englund for May 2015.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

Roll Call Vote:

Ayes: Terry Pihlainen
Sarah Redmond
Brian Bresette
Susan Kerst
Kirsten Englund

B. Assessor Report

Assessor Schmidt's report dated 5/1/15 was read by Clerk Englund. A copy is on file.

C. Zoning Administrator Report

ZA Christensen provided a copy of his report for April to the board, a copy is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

Chief Kimar will report to the board in June on the cost of repair versus replacement of the pipe for the dry hydrant.

A motion was made by Sarah Redmond to approve costs of \$2,350 for gear and 6 sets of gloves, and \$300 for replacement of the hydrant fill valve on the tanker.

Motion: Sarah Redmond
Support: Susan Kerst
Motion carried.

Roll Call Vote:

Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Sarah Redmond
Kirsten Englund

E. Planning Commission Report

Trustee Bresette reported that in April there were not enough members for a quorum so no meeting was held.

F. Supervisor Report

Supervisor Pihlainen reported that he and Trustee Bresette completed a ride-along with Bob Lindbeck and Mike Graves, and will invite Bob to discuss areas of concern.

Supervisor Pihlainen received a letter from Alger County about a land parcel going up for tax sale, it appears to be M28 frontage, on the south side of the road and near Sand River. The township has right of second refusal to purchase after the State of Michigan, and the cost is \$1114.00. He asked the board if there was interest in purchasing the piece, we have until June 5th to decide.

Bob Lindbeck from Alger County Road Commission provided a copy of his report and costs associated for work on the 6 areas of concern that were identified on the ride-along (a copy is on file):

1. North Point Road (1,120 ft of road) location 1= \$6000 (\$3000 share each township/county)
1A. Connection of sections 1. And 2.= \$3000 (\$1500 share each)
2. North Point Road (350 ft of road) location 2= \$2000 (\$1000 share each)
3. Peter White Road (350 ft of road) = \$5820 (\$2910 share each)
4. Sand Lake Road (1820 ft of road)= \$13,000 (\$6,500 share each)
5. Sand Lake Road (South toward bridge, 3340 ft of road)= \$47,744 (\$23,872 each)
6. Karvonen Road (700 ft of road)= \$9660 (\$4830 each)

V. CORRESPONDENCE

Clerk Englund had the monthly newsletters available at the board table.

VI. PUBLIC COMMENT

Public comment was opened at 7:44 p.m.

Comment was received from a resident.

Public Comment was closed at 7:51 p.m.

VII. UNFINISHED BUSINESS

A. Transfer of township Fire Department website

Catherine presented a progress report for the month of the work she's completed. She will gather information for the various individual pages and present to the full board in June prior to making the pages public. Catherine will also meet with Sarah on the Cemetery and Solid Waste pages this week.

VIII. NEW BUSINESS

A. Township Road Projects for 2015 & Update of 5-Year Plan

Supervisor Pihlainen made a motion to move \$600 from the Contingency Fund (850-965) to the Road Fund (446-974) in order to complete road projects #1, #1A, #2, #3, and #4 this year, which total \$14,910.

Motion: Terry Pihlainen
Support: Sarah Redmond
Motion carried.

Roll Call Vote:
Ayes: Sarah Redmond
Terry Pihlainen
Brian Bresette
Susan Kerst
Kirsten Englund

Project #5 (Sand Lake Road \$23,872) will be looked at in 2016/17 and Project #6 (Karvonen Road \$4830) will be looked at in 2017/18.

B. Tyoga Settlement

Supervisor Pihlainen started the discussion of whether or not the board wanted to look into this again. A motion was made by Trustee Redmond that the board should investigate taking over the upkeep of the Tyoga property and to research options.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

C. Well Project

As this was postponed last year, Supervisor Pihlainen will now draw up specs and report to the Board for next month's meeting.

D. Checks & stamps- Treasurer & Assessor

Treasurer Kerst requested payment of \$490 for stamps for the Assessor, and \$400 for stamps plus \$214.91 for checks for the Treasurer.

Clerk Englund made a motion to approve up to \$650 for the treasurer's stamps and checks, and \$490 for stamps for the Assessor.

Motion: Kirsten Englund
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Terry Pihlainen
Sarah Redmond
Susan Kerst
Brian Bresette
Kirsten Englund

E. Planning Commission

Supervisor Pihlainen discussed the fact that the commission hasn't been meeting a quorum, and that no one is wanting to take over the Chair. He noted it is permissible for the township board to do the functions of the planning commission. It was suggested that Catherine post on the township website that we are looking for a chair.

F. Bid opening & award for cemetery survey

One bid was received from AECOM for the Plot Marking Survey for \$8,300, and \$548 additional for the marker wand. This includes 270 regular plots and 42 cremation plots.

Brian Bresette motioned that we accept this bid as submitted with the addition of walkways in between sections.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Sarah Redmond
Kirsten Englund

G. Bid opening & award for cemetery fence

One bid was received from Marquette Fence for \$4,325 + \$250 for removal of non-commercial grade section totaling \$4,575.

Sarah Redmond motioned that we accept this bid as submitted.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Sarah Redmond
Terry Pihlainen
Brian Bresette
Susan Kerst
Kirsten Englund

IX. PUBLIC COMMENT

Public comment was opened at 8:34 p.m.

Public comment was received from Terry Lane, Jack Ward, and Matt Hagerty.

During comments it was brought up about the signage for the surveillance camera, at which Sarah Redmond made a motion to spend up to \$200 for the signage.

Motion: Sarah Redmond
Support: Brian Bresette
Motion carried.

Public comment was closed at 8:46 p.m.

X. BOARD CONCERNS

Susan Kerst- noted she will be setting up the Fire Department CDs.

Brian Bresette- None

Kirsten Englund- None

Sarah Redmond- None

Terry Pihlainen- None

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 8:47 p.m.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

Respectfully Submitted,

Kirsten Englund
Onota Township Clerk
Proposed: 05-04-2015
Approved: 06-01-2015