

**ONOTA TOWNSHIP BOARD**  
**MINUTES OF REGULAR MEETING**  
**OCTOBER 5, 2015**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

Members Present: Terry Pihlainen, Supervisor  
                          Brian Bresette, Trustee  
                          Kirsten Blackstock, Clerk

Susan Kerst, Treasurer  
Sarah Redmond, Trustee

Members Absent: None

**II. AGENDA**

A motion was made to accept the agenda as amended.

Motion: Sarah Redmond  
Support: Brian Bresette  
Motion carried.

**III. MINUTES**

A motion was made to accept the minutes as presented.

Motion: Brian Bresette  
Support: Susan Kerst  
Motion carried.

**IV. REPORTS**

Supervisor Pihlainen noted budget amendments needed to be made for the following prior to accepting the monthly bills for payment:

\$10.00 from the Contingency Fund (850-965) to Roads (446-974) for approved/completed projects

\$82.00 from the Contingency Fund (850-965) to Planning Commission School/Mileage (721-860)

For purchase of MTA books

Also, an additional check for \$30.00 for planning commission meeting member who was missed to be included in this month's bills.

Motion: Sarah Redmond  
Support: Susan Kerst  
Motion carried.

Roll Call Vote:

Ayes: Susan Kerst

Brian Bresette

Terry Pihlainen

Sarah Redmond

Kirsten Blackstock

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$23,710.94 for the general fund checks #3123-3125 & 3127-3155; \$2,452.39 for the fire fund, checks #1555-1560; and \$5,523.55 for the solid waste fund checks #1109-1110.

Motion: Sarah Redmond  
Support: Brian Bresette  
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire

fund, solid waste fund and tax fund as presented by Clerk Blackstock for October 2015.

Motion: Susan Kerst  
Support: Sarah Redmond  
Motion carried.

Roll Call Vote:  
Ayes: Kirsten Blackstock  
Sarah Redmond  
Terry Pihlainen  
Susan Kerst  
Brian Bresette

B. Assessor Report

Clerk Blackstock read Assessor Schmidt's report dated 9/25/15 a copy is on file.

C. Zoning Administrator Report

ZA Christensen presented his monthly report, a copy is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

A letter of recommendation was presented to promote Matt Hagerty to Captain.  
Sarah Redmond made a motion to accept the recommendation to promote Matt Hagerty to Captain.

Motion: Sarah Redmond  
Support: Susan Kerst  
Motion carried.

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Sarah Redmond  
Kirsten Blackstock  
Nays: Terry Pihlainen

A request was made to approve \$1300.00 for Riley Sanders to attend EMT course in January. Sarah Redmond made a motion to support the training for Riley Sanders contingent upon a signed and Updated 2-year contract or pay back, to attend the January EMT class.

Motion: Sarah Redmond  
Support: Susan Kerst  
Motion carried.

Roll Call Vote:  
Ayes: Sarah Redmond  
Brian Bresette  
Susan Kerst  
Kirsten Blackstock  
Nays: Terry Pihlainen

E. Planning Commission Report

Trustee Redmond reported that due to Chris Kimar's resignation there is now one spot open on the Planning Commission.

She is looking into the possibility of meeting 4 times per year versus monthly.

The Planning Commission is working on updating the language on rentals for next season.

F. Supervisor Report

Marquette Fence is finally coming next week and will be paid out at that time.

Tom Lindeman- Township (insurance) risk management person, his report will be upcoming with any recommendations if any.

Per last month's request, Supervisor Pihlainen spoke with Assessor Schmidt about producing a more complete report.

Tyoga Trail topic cancelled tonight, due to a death in the family, hopefully the individual will be able to join next month for a discussion.

Ordinance Enforcement Officer: Will take up at a later date, the topic from last month's meeting has been blown out of proportion.

Will be attending the upcoming FEMA meeting on November 4th.

## **V. CORRESPONDENCE**

Clerk Blackstock noted the monthly newsletters available at the board table.

## **VI. PUBLIC COMMENT**

Public comment was opened at 7:40 p.m.

Comment was received from Jim Gigar.

Public Comment was closed at 7:40 p.m.

## **VII. UNFINISHED BUSINESS**

### **A. Cemetery Ordinance**

Susan Kerst presented a working draft of an updated version. Supervisor Pihlainen made a motion to table this until the future.

Motion: Terry Pihlainen

Support: Brian Bresette

Motion carried.

### **B. Wi Fi**

Clerk Blackstock reported back on AuTrain Township's experience, and Brad Kerst spoke briefly about the pros/cons of making access available.

Supervisor Pihlainen will call Roger Zappa/ MTA/ and Marquette General to gather more information.

### **C. Completed Audit**

Final audit is available on board table- copies for public review upon request contact Supervisor or Clerk. All looks good.

### **D. SET**

The monies collected are to the township for the cost of extra collection.

Terry Pihlainen made a motion or rescind the prior motion that the SET be paid evenly to the Clerk and Treasurer.

Motion: Terry Pihlainen  
Support: Sarah Redmond  
Motion carried.

## VIII. NEW BUSINESS

### A. Intuit Payroll Renewal

Clerk Blackstock made a motion to request \$569.00 + tax for the renewal of Intuit Payroll.

Motion: Kirsten Blackstock  
Support: Susan Kerst  
Motion carried.

Roll Call Vote:  
Ayes: Susan Kerst  
Brian Bresette  
Terry Pihlainen  
Sarah Redmond  
Kirsten Blackstock

### B. Website Updates

Catherine Kimar's hours worked for previous 3 month period. A motion was made to pay Catherine for hours worked April-June 2015.

Motion: Sarah Redmond  
Support: Susan Kerst  
Motion carried.

Sarah Redmond made a motion for Catherine to continue updating on a monthly basis.

Motion: Sarah Redmond  
Support: Brian Bresette  
Motion carried.

### C. Printer/Scanner & Office equipment upkeep

Discussion of costs of replacing fax/scanner/printer for township office.

Terry Pihlainen made a motion to approve up to \$400.00 to purchase a black/white laser/fax/scanner for the office.

Motion: Terry Pihlainen  
Support: Sarah Redmond  
Motion carried.

Roll Call Vote:  
Ayes: Sarah Redmond  
Terry Pihlainen  
Brian Bresette  
Susan Kerst  
Kirsten Blackstock

### D. Peter White Cabins conditional use permits

Brian Bresette and John Shauver recall this being done, can't speak for past records, and are unable to locate the document.

Terry Pihlainen made a motion to ask the Planning Commission to reissue a new Conditional Use permit

to Alice Reynolds for Peter White Cabins.

Motion: Terry Pihlainen  
Support: Sarah Redmond  
Motion carried.

#### **IX. PUBLIC COMMENT**

Public comment was opened at 8:24 p.m.  
Public comment was received from Terry Lane.  
Public comment was closed at 8:25 p.m.

#### **X. BOARD CONCERNS**

Susan Kerst- none  
Brian Bresette- none  
Kirsten Blackstock- showed a sample Cemetery Certificate that will be presented upon plot purchase.  
Sarah Redmond- tickets available for Alger Friends Women's Center in Munising on Nov. 7th. (\$10)  
Terry Pihlainen- Roll-Off Summary- Thank you to the Volunteers: Terry Lane, Jumbo DesArmo, John Shauver, Terry Pihlainen, Dan Redmond.

#### **XI. ADJOURNMENT**

A motion was made to adjourn the meeting at 8:31 p.m.

Motion: Brian Bresette  
Support: Susan Kerst  
Motion carried.

Respectfully Submitted,

Kirsten Blackstock  
Onota Township Clerk  
Proposed: 10-05-2015  
Approved: 11-02-2015