

ONOTA TOWNSHIP BOARD
MINUTES OF REGULAR MEETING
NOVEMBER 7, 2016

I. CALL TO ORDER

The meeting was called to order at 7:02 p.m.

Members Present: Terry Pihlainen, Supervisor
Brian Bresette, Trustee
Kirsten Blackstock, Clerk

Susan Kerst, Treasurer
Charlene McDonnell, Trustee

Members Absent: None

II. AGENDA

A motion was made to accept the agenda as amended.

Motion: Susan Kerst
Support: Charlene McDonnell
Motion carried.

III. MINUTES

A motion was made to accept the minutes as presented.

Motion: Charlene McDonnell
Support: Brian Bresette
Motion carried.

IV. REPORTS

A. Financial Report

Treasurer Kerst presented the bills for payment.

A motion was made to pay the bills as presented for payment for \$13,093.51 for the general fund checks #3512 to #3533; \$3969.10 for the fire fund, checks #1645 to #1657; and \$6,668.84 for the solid waste fund checks #1131.

Motion: Brian Bresette
Support: Terry Pihlainen
Motion carried.

A motion was made to approve the balance sheet and profit and loss statements for the general fund, fire fund, solid waste fund and tax fund as presented by Clerk Blackstock for November 2016.

Motion: Susan Kerst
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Terry Pihlainen
Charlene McDonnell
Brian Bresette
Susan Kerst
Kirsten Blackstock

B. Assessor Report

Clerk Blackstock read the assessor report, dated 10/31/2016. A copy is on file.

C. Zoning Administrator Report

ZA Woolard read his October updated activity report, a copy is on file.

D. Fire Department Report

Chief Kimar read the Fire Department Report. A copy is on file.

The department requested up to \$1,200.00 for repairs on the valve.

Terry Pihlainen motioned to approve up to \$1,500.00 for the truck valve repair.

Motion: Terry Pihlainen
Support: Brian Bresette
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Charlene McDonnell
Kirsten Blackstock

It was discussed that the emergency repair was approved through the Supervisor for \$450.00 but total bill ended up at \$498.30 (over by \$48.30). In the future the Fire Department will ask the board for more than the expected charge to avoid going over.

Brian Bresette motioned to pay the overage of \$48.30 on the emergency repairs.

Motion: Brian Bresette
Support: Kirsten Blackstock
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Charlene McDonnell
Kirsten Blackstock

E. Planning Commission Report

Trustee Bresette reported that at the October meeting, the Zoning Administrator presented information on tiny homes.

The PC made plans to work on organizing files by the end of October.

There was a population structure study.

Chris Kimar was voted as vice-chair.

Some discussion was held on the blight and sign ordinances.

F. Supervisor Report

Supervisor Pihlainen reported that he has been in contact with the County on the creek at the Brownstone and the flooding issues that are occurring near that area.

Rock River Road- the road commission has consented to complete.

V. CORRESPONDENCE

Clerk Blackstock noted the monthly newsletters were on the board table, also communication from DEQ on water quality permits which she forwarded to the ZA, and a survey on video services.

VI. PUBLIC COMMENT

Public comment was opened at 7:26 p.m.

Comment was received from Delores Dolan, Dave Kimar, Jim Jegare, and Mary & Mr. Moseley.

Public Comment was closed at 7:56 p.m.

VII. UNFINISHED BUSINESS

A. Snowplowing bid opening

2 Bids were received and opened.

Bid 1= Terry Lane at \$40.00 per time, included proof of insurance with bid.

Bid 2= Mitch Mattson at \$50.00 per time, did not have proof of insurance included.

Susan Kerst motioned that we hire Terry Lane at \$40.00 per time to do the plowing for the season.

Motion: Susan Kerst
Support: Kirsten Blackstock
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Brian Bresette
Kirsten Blackstock
Abstained: Terry Pihlainen
Charlene McDonnell

VIII. NEW BUSINESS

A. Intuit Payroll renewal

Clerk Blackstock asked for approval of up to \$650.00 to renew the Intuit Payroll due in January 2017. Brian Bresette motioned to approve up to \$650.00 for the renewal.

Motion: Brian Bresette
Support: Susan Kerst
Motion carried.

Roll Call Vote:
Ayes: Kirsten Blackstock
Charlene McDonnell
Terry Pihlainen
Brian Bresette
Susan Kerst

B. Township Insurance Policy

Supervisor Pihlainen had the question arise if other committees etc. had insurance coverage, the answer is yes they are covered up to \$10,000.00. He also brought up the we do not have non-remunerative coverage and the cost to add would be near \$900.00 per year. This was for information only at this time.

C. End of Year payroll processing:

Clerk Blackstock got a quote from Anderson Tackman for the upcoming year end payroll processing, and she asked for approval for up to \$450.00 for this expense.

Terry Pihlainen motioned to allocate up to \$450.00 to Anderson Tackman for the year end payroll processing.

Motion: Terry Pihlainen
Support: Susan Kerst
Motion carried.

Roll Call Vote:
Ayes: Susan Kerst
Brian Bresette
Terry Pihlainen
Charlene McDonnell
Kirsten Blackstock

IX. PUBLIC COMMENT

Public comment was opened at 8:22 p.m.
Public comment was received from no one.

Public comment was closed at 8:22 p.m.

X. BOARD CONCERNS

Susan Kerst: None

Brian Bresette: Thanked Kirsten and Charlene for their time on the board.

Terry Pihlainen: Also thanked Kirsten and Charlene.

Charlene McDonnell: None

Kirsten Blackstock: Polls open for voting Tuesday from 7 a.m. to 8 p.m.

XI. ADJOURNMENT

A motion was made to adjourn the meeting at 8:24 p.m.

Motion: Brian Bresette
Support: Terry Pihlainen
Motion carried.

Respectfully Submitted,

Kirsten Blackstock
Onota Township Clerk
Proposed: 11-07-2016
Approved: 12-05-2016